

## **INDEX**

<b>S. No.</b>	<b>Subject</b>	<b>Page</b>
1.	Basic training for directly recruited cadres	1
2.	Promotional training	2
3.	On demand training	2
4.	In Service / specialized training including Training of Trainers' & short duration courses at ASP	3
5.	In Service / specialized training including Training of Trainers' & short duration courses at STC	5
6.	In Service / specialized training including Training of Trainers' & short duration courses at PTC/PTS	8
7.	Scheduled dates of in-service/ specialized courses at ASP Chankya Puri	9
8.	Scheduled dates of in service/ specialized courses at STC & PTC/PTS	11

## **FOUNDATION TRAINING**

(for directly recruited cadres)

<b>S No</b>	<b>Name of Course</b>	<b>Duration</b>
1.	DANIPS (Probationers)	One year
2.	PSIs (Probationers)	One year
3.	ASI Finger Print	04 months
4.	ASI Steno	04 months
5.	ASI Short Hand Reporter	04 months
6.	HC (Min.)	04 months
7.	HC (AWO)	09 months
8.	Rect./Const.(Dog Handler)	06 months
9.	Drill Instructors	09 months
10.	Rect./Const.( Male/Female)	10 months
11.	Rect./Const.( Mounted)	09 months
12.	Rect./Const.( Band/Bugler)	09 months

## PROMOTIONAL COURSES

S.No.	Name of Course	Duration
1.	Lower School Course (for promotion from Ct to HC)	3 months
2.	Intermediate School Course (for promotion from HC to ASI)	3 months
3.	Upper School Course (for promotion from ASI to SI)	3 Months
4.	Refresher course from W/ASI to W/SI (Exe.)	4 weeks
5.	SI Wireless Operator	6 months

## ON DEMAND TRAINING

SL No.	Name of Course	Duration	Capacity
1.	Basic training of Dy.SsP, PSIs /APSI, Rect. Conts. of other States/UTs i.e. Sikkim, Arunachal Pradesh, Goa, Chandigarh, Puducherry , Andaman Nicobar Daman & Diu.	As per requirement	
2.	Basic training of Asstt. Suptd., Warder & Matron of Department of Prison, NCT Delhi	As per requirement	
3.	Induction training for Security personnel of Parliament Security Services	As per requirement	
3.	Fire Arms training for the Insprs. of Central Excise and Customs	As per requirement	
4.	Training Programme for Judicial Officers of Delhi Judicial Service	As per requirement	
5.	Workshop on Human Rights (sponsored by NHRC)	As per requirement	

## **LIST OF IN-SERVICE COURSES**

### **TRAINING AT ACADEMY FOR SMART POLICING**

#### **TRAINING OF TRAINERS' COURSES FOR GOs**

<b>Sl. No</b>	<b>TOPICS</b>	<b>Duration (in days)</b>	<b>Capacity</b>	<b>No. of courses</b>
1.	Latest Law & Amendments	2	40	1
2.	Crime Trends	2	40	1
3.	Modern Technology	2	40	1
4.	Community Policing	2	40	1
5	Non-violent handling of Crowd	2	40	1
6.	Ethical Behaviour	2	40	1
7.	Organizational Objectives	2	40	1
8.	Bias/prejudice against Weaker Sections/ Groups in our Society	2	40	1
9.	To improve the level of Enthusiasm, Motivation & Conviction.	2	40	1
10.	Latest Investigation requirements and procedures especially relating to Electronic and Biological Evidence.	2	40	1
11.	Up-gradation of legal, procedural and Technological trends	2	40	1
12.	Report writing, Case diary writing, Petition Enquiry writing, Court appearance etc.	2	40	1
13.	Training interventions for Attitudinal changes, Citizen Friendly Service delivery and improvement in work processes.	2	40	1
14	Gender Sensitization – respect Women Colleagues as equal and address their concerns at the Workplace.	2	40	1

## **SHORT DURATION COURSES FOR GOs**

<b>Sl. No.</b>	<b>TOPICS</b>	<b>Duration</b>	<b>Capacity</b>	<b>No. of courses</b>
1	Workshop on RTI Act for newly designated PIOs & APIOs	½ day	40	2
2	Workshop on NDPS Act 1985	½ day	40	1
3	Workshop on National Security Act, 1980	½ day	40	1
4	How to improve public perception	½ day	40	1
5	Workshop on Combating Human Trafficking	½ day	40	1
6	Workshop on role of Spl. Executive Magistrate	½ day	15	1
7	Managing police personnel for superior performance	½ day	40	1
8	Workshop on “Social Media”	½ day	40	1
9	Workshop on MCOCA, 1999	½ day	40	1
10	Financial Management for the Officers of Delhi Police	½ day	40	1
11	Seminar on Capacity Building programme for Police Officers on IPR sponsored by FICCI	1 day	40	2
12	Workshop for newly promoted ACsP	5 days	40	2

## TRAINING AT S.T.C. RAJINDER NAGAR

### TRAINING OF TRAINERS COURSES

SL	Topic	Level of Participants	Duration (in days)	Capacity	No of courses
1	Latest Law & Amendments	SI & Inspr.	2	50	02
2	Crime Trends	SI & Inspr.	2	50	02
3	Modern Technology	SI & Inspr.	2	50	02
4	Community Policing	SI & Inspr.	2	50	02
5	Non-violent handling of Crowd	SI & Inspr.	2	50	02
6	Ethical Behaviour	SI & Inspr.	2	50	02
7	Organizational Objectives	SI & Inspr.	2	50	02
8	Bias/Prejudice against Weaker Sections/Groups in our Society	SI & Inspr.	2	50	02
9	To improve the level of Enthusiasm, Motivation & Conviction.	SI & Inspr.	2	50	02
10	Investigation requirements and procedures especially relating to Electronic and Biological Evidence.	SI & Inspr.	2	50	02
11	Up-gradation of Legal, procedural and Technological Trends	SI & Inspr.	2	50	02
12	Report writing, Case diary writing, Petition Enquiry writing, Court appearance etc.	SI & Inspr.	2	50	02
13	Training interventions for Attitudinal changes, Citizen Friendly Service delivery and improvement in work processes.	SI & Inspr.	2	50	02
14	Gender Sensitization – respect Women Colleagues as equal and address their concerns at the Workplace.	SI & Inspr.	2	50	02

## **SHORT DURATION COURSES**

<b>SL. No.</b>	<b>Topic</b>	<b>Level of Participants</b>	<b>Duration</b>	<b>Capacity</b>	<b>No of courses</b>
1.	Forensic Science, Identification & Collection of physical clues from the scene of Crime: Advance course in scientific investigation (Module-I & II)	ASI to Inspr.	10 working days	60	6
2.	Investigation of Heinous Cases: Advance Course in Scientific investigation (Module-3)	ASI to Inspr.	10 working days	60	6
3.	Investigation of Economic Offences, Advance Course in Scientific Investigation (Module-4)	ASI to Inspr.	5 Working days	60	6
4.	Investigation of accident cases & MACT requirements	HC to SI	2 days	60	6
5.	Course on NDPS, MCOCA & NSA.	SIs to Inspr	2 days	60	6
6.	Use of science & technology in Police Work	Ct. to SI	3 days	60	6
7.	Refresher course for HCs & ASIs (Exe.) for working as IOs.	HC &ASI	10 working days	60	6
8.	Workshop on Facets of terrorism & How to counter & investigate terrorist related crimes	SI & Inspr.	3 days	60	4
9.	Workshop on "Police Station Management"	Inspr.	05 days	25	2
10.	Professional course for SHOs/Inspr. & W/Inspr. for effective functioning of P.S.	Inspr.	10 working days	25	6
11.	Course for SIs (Male/Female) - for effective functioning of P.S.	SI (M/F)	10 working days	60 M & 10-F	4
12.	Course for crime team	Ct. to Inspr.	3 days	25	4
13.	Scrutiny of Challan, Tendering of Evidence and important judgments.	ASI to Inspr. (including W/IOs)	2 days	30	4
14.	Workshop on Transplantation of Human Organ Act	Inspr.	1 day	60	2
15.	Investigation under POCSO Act	ASI to Inspr	1 day	60	4
16.	Police Procedure Investigation taking of remands proclamation /attachment etc.	HC to Inspr.	1 days	60	4
17.	Course for Duty officers & Reception/help desk Staff	HC to SI	2 days	60	6

## **SHORT DURATION COURSES**

**(Contd...)NE**

18	Workshop on Human Rights	Ct. to Insp. r	2 days	60	12
19	Collection of intelligence through beat patrolling	Ct to HC	2 days	60	6
20	Workshop on Soft Skills	Ct to Insp. r.	2 days	60	4
21	Workshop on Combating Human Trafficking	ASI to Insp. r	3 days	60	2
22	Workshop on Stress and Time Management.	ASI to Insp. r.	1 day	60	6
23	First Aid Training & Casualty Service evacuation	Ct. to SIs	2 days	60	6
24	Training Programme on Plea Bargaining	ASI to Insp. r.	½ day	60	6
25	Training Programme for MHC(M) & MHC(R)	HCS	3 days	60	4
26	Training programme on RTI Act (for Exe & Min. Staff)	HC to Insp. r.	1 day	60	2
27	Workshop on Investigation Skills and Procedures in Crime against Women Cases for Women IOs	W/ASI to W/Insp. r.	5 days	40	6
28	Sensitization on issues concerning visually impaired and differently-abled person	Ct to Insp. r.	1 day	60	4
29	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	Ct to Insp. r.	1 day	60	12
30	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	Ct to SI (women)	1 day	60	12
31	Workshop on Gender Sensitization	Ct to SI	2 days	60	24
32	Course on Beggary Prevention, Drug Abuse, Senior Citizen & Elderly abuse (Collaboration with NISD)	ASI to Insp. r.	3 days	40	4
33	How to conduct Departmental Enquiry	Insp. r.	2 days	40	6
34	Workshop on disposal of case property pending in Malkhana,	Insp. r. & MHC	½ day	25	3
35	Workshop on Enquiry & disposal of complaints	SI/Insp. r.	½ day	25	3
36	Workshop on implementation of SCs/STs (POA) Act,1989	SI & Insp. r.	1 day	60	4





## TRAINING AT PTC/PTS

### TRAINING OF TRAINERS COURSES

SL No	Topic	Level of Participants	Duration	Capacity	No of courses
1	Cyber Forensics & Investigation.	SI (Prob.) & Inspr.	10 working days	33	11
2	Office Rules, Latest instructions & Welfare Matters of police personnel	Insprs./SI (Min),(SHR) & (Steno)	05 working days	50	1
3	Faculty Members	Insprs & SIs	½ (AN) for 05 days	25	2
4	Yoga and Art of Emotional balance	All ranks	10 working days	40	4

### SHORT DURATION COURSES

SL No	Topic	Level of Participants	Duration	Capacity	No of courses
1	Workshop on Office Procedure and Basic IT	HC to SI (Min.)	5 working days	50	6
2	Bomb Disposal Training	Ct to Inspr.	2 weeks	60	4
3	Use of Gas Gun	Ct to ASI	1 day	60	2
4	Three weeks residential course for Constables of 2010 & subsequent batches	Ct.	3 weeks	400	6
5	Commando Course	Ct. (M & F)	3 months	100	4
6	Refresher Course for Drivers	Ct. to SI	3 days	60	4

## **TRAINING SCHEDULE AT ACADEMY FOR SMART POLICING**

### **TRAINING OF TRAINERS' COURSES FOR GOs**

<b>Sl. No</b>	<b>TOPICS</b>	<b>Duration (in days)</b>	<b>Date of commencement</b>
1.	Latest Law & Amendments	2	2.2.2017
2.	Crime Trends	2	8.2.2017
3.	Modern Technology	2	23.2.2017
4.	Community Policing	2	2.3.2017
5	Non-violent handling of Crowd	2	9.3.2017
6.	Ethical Behaviour	2	16.3.2017
7.	Organizational Objectives	2	2.4.2017
8.	Bias/prejudice against Weaker Sections/ Groups in our Society	2	9.4.2017
9.	To improve the level of Enthusiasm, Motivation & Conviction.	2	21.4.2017
10.	Latest Investigation requirements and procedures especially relating to Electronic and Biological Evidence.	2	4.5.2017
11.	Up-gradation of legal, procedural and Technological trends	2	11.5.2017
12.	Report writing, Case diary writing, Petition Enquiry writing, Court appearance etc.	2	25.5.2017
13.	Training interventions for Attitudinal changes, Citizen Friendly Service delivery and improvement in work processes.	2	1.6.2017
14	Gender Sensitization – respect Women Colleagues as equal and address their concerns at the Workplace.	2	8.6.2017

## **SHORT DURATION COURSES FOR GOs**

<b>Sl. No.</b>	<b>TOPICS</b>	<b>Duration (in days)</b>	<b>Date of commencement</b>
1	Workshop for newly promoted ACsP	5 days	12.6.2017 13.11.2017
2	Workshop on RTI Act for newly designated PIOs & APIOs	½ day	15.6.2017 2.11.2017
3	Seminar on Capacity Building programme for Police Officers on IPR sponsored by FICCI	1 day	6.7.2017 1.12.2017
4	Workshop on NDPS Act 1985	½ day	28.7.2017
5	Workshop on National Security Act, 1980	½ day	3.8.2017
6	How to improve public perception	½ day	30.8.2017
7	Workshop on Combating Human Trafficking	½ day	1.9.2017
8	Workshop on role of Spl. Executive Magistrate	½ day	15.9.2017
9	Managing police personnel for superior performance	½ day	13.10.2017
10	Workshop on “Social Media”	½ day	27.10.2017
11	Workshop on MCOCA, 1999	½ day	8.12.2017
12	Financial Management for the Officers of Delhi Police	½ day	15.12.2017

## **MONTHWISE SCHEDULE OF S.T.C.**

### **January 2017**

<b>S. No.</b>	<b>Subject</b>	<b>Days</b>	<b>Date of commencement</b>	<b>Venue</b>
1.	Workshop on Investigation Skills and Procedures in Crime against Women Cases for Women IOs	5	2.1.2017	STC
2.	Workshop on Office Procedure and Basic IT	5	2.1.2017	PTC
3.	Collection of intelligence through beat patrolling	2	2.1. 2017	STC
4.	How to conduct D.Es	2	4.1.2017	STC
5.	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	6.1.2017	STC
6.	Investigation under POCSO Act	1	9.1.2017	STC
7.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	9.1.2017	STC
8.	Workshop on Gender Sensitization	2	10.1.2017 30.1.2017	STC
9.	Workshop on Human Rights	2	10.1.2017	STC

## February 2017

S. No	Subject	Days	Date of commencement	Venue
1.	Use of Science & Technology in Police Work	3	1.2. 2017	STC
2.	Training programme on RTI Act (for Exe & Min. Staff)	1	1.2.2017	STC
3.	Course on NDPS, MCOCA & NSA.	2	1.2. 2017	do
4.	TOT on latest law amendments	2	2.2. 2017	do
5.	TOT on Crime Trends	2	3.2.2017	do
6.	Three weeks residential course for Constables of 2010 & subsequent batches	3 weeks	6.2. 2017	PTS/ W. Bad
7.	Commando Course	3 months	6.2. 2017	PTC
8.	Forensic Science, Identification & Collection of physical clues from the scene of Crime: Advance Course in Scientific Investigation (Module-I & II)	10	6.2. 2017	STC
9.	TOT on latest law amendments	2	6.2. 2017	do
10.	TOT on Crime Trends	2	6.2. 2017	do
11.	Workshop on Gender Sensitization	2	7.2. 2017 22.2. 2017	do
12.	TOT on Modern Technology	2	9.2. 2017	do
13.	TOT on Community Policing	2	9.2. 2017	do
14.	TOT on Modern Technology	2	13.2. 2017	do
15.	TOT on Community Policing	2	13.2. 2017	do
16.	TOT on Cyber Forensics & Investigation	10	13.2. 2017	PTC
17.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	15.2.2017	STC
18.	TOT Non Violent Handling Of Crowd	2	16.2. 2017	do
19.	TOT on Ethical Behavior	2	16.2. 2017	do
20.	Workshop on Police Station Management	5	20.2.2017	do
21.	TOT Non Violent Handling Of Crowd	2	20.2.2017	do
22.	TOT on Ethical Behavior	2	20.2.2017	do
23.	Sensitization programme for police personnel towards issued concerning visually impaired and differently-abled person	1	22.2. 2017	do
24.	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	22.2. 2017	do

**February Contd....**

25	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	22.2. 2017	do
26	Workshop on Transplantation of Human Organ Act	1	22.2. 2017	do
27	TOT on Organizational Objectives	2	23.2. 2017	do
28	TOT on Bias /Prejudice Against Weaker Section	2	23.2. 2017	do
29	TOT on Organizational Objectives	2	27.2. 2017	do
30	TOT on Bias /Prejudice Against Weaker Section	2	27.2. 2017	do
31	Workshop on Human Rights	2	27.2.2017	do

## March 2017

<b>S. No</b>	<b>Subject</b>	<b>Days</b>	<b>Date of commencement</b>	<b>Venue</b>
1.	TOT on latest Investigation requirements and procedures especially relating to Electronic and Biological Evidence.	2	1.3. 2017	STC
2.	TOT on improving the level of Enthusiasm, Motivation & Conviction.	2	1.3. 2017	STC
3.	Facets of terrorism & How to counter & investigate terrorist related crimes	3	1.3. 2017	STC
4.	TOT on latest Investigation requirements and procedures especially relating to Electronic and Biological Evidence.	2	6.3. 2017	STC
5.	Yoga and Art of Emotional balance	10	6.3.2017	PTC
6.	TOT on improving the level of Enthusiasm, Motivation & Conviction.	2	6.3. 2017	STC
7.	Workshop on Gender Sensitization	2	6.3. 2017 29.3. 2017	STC
8.	TOT on Cyber Forensics & Investigations	10	6.3. 2017	PTC
9.	Three weeks residential course for Constables of 2010 & subsequent batches	3 weeks	6.3.2017	PTS W.Bad
10.	Course for Duty officers & Reception/help desk Staff	2	8.3. 2017	STC
11.	Stress and Time Management.	1	8.3. 2017	STC
12.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	8.3. 2017	STC
13.	TOT on Up-gradation of legal, procedural and Technological trends	2	9.3.2017	STC
14.	TOT on report writing, Case diary writing, Petition Enquiry writing, Court appearance etc.	2	9.3.2017	STC
15.	Collection of intelligence through beat patrolling	2	9.3. 2017	STC
16.	TOT on Up-gradation of legal, procedural and Technological trends	2	14.3.2017	STC
17.	TOT on report writing, Case diary writing, Petition Enquiry writing, Court appearance etc.	2	14.3.2017	STC



## March Contd....

18	Course on Soft Skills	2	14.3. 2017	STC
19	TOT on Training interventions for Attitudinal changes, Citizen Friendly Service delivery and improvement in work processes.	2	16.3. 2017	STC
20	TOT on Gender Sensitization – respect Women Colleagues as equal and address their concerns at the Workplace.	2	16.3. 2017	STC
21	First Aid Training & Casualty Service Evacuation	2	16.3. 2017	STC
22	Course for SIs/Male/Female - for Effective Functioning of P.S.	10	20.3. 2017	STC
23	Investigation of Economic Offences, Advance Course in Scientific Investigation (Module-4)	10	20.3.2017	STC
24	TOT on Training interventions for Attitudinal changes, Citizen Friendly Service delivery and improvement in work processes.	2	20.3. 2017	STC
25	TOT on Gender Sensitization – respect Women Colleagues as equal and address their concerns at the Workplace.	2	20.3. 2017	STC
26	Workshop on Enquiry & disposal of complaints	½ day	22.3. 2017	STC
27	Training Programme on Plea Bargaining	½ day	22.3.2017	STC
28	Course for Duty officers & Reception/Help desk Staff	2	23.3. 2017	STC
29	Workshop on Human Rights	2	23.3. 2017	STC
30	Workshop on Investigation Skills and Procedures in Crime against Women Cases for Women IOs	5	27.3.2017	STC
31	Workshop on Combating Human Trafficking	3	27.3. 2017	STC
32	Investigation of Accident Cases & MACT requirements	2	27.3.2017	STC
33	Use of Science & Technology in Police Work	3	29.3. 2017	STC
34	Investigation under POCSO Act	1	30.3. 2017	STC
35	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	30.3.2017	STC

## April 2017

S. No.	Subject	Days	Date of commencement	Venue
1.	Forensic Science, Identification & Collection of physical clues from the scene of Crime: Advance Course in Scientific Investigation (Module-I & II)	10	3.4.2017	STC
2.	Refresher course for HCs & ASI (Exe.) working as IOs	10	3.4.2017	STC
3.	Three weeks residential course for Constables of 2010 & subsequent batches	3 weeks	3.4.2017	PTS/ WB
4.	TOT on Cyber Forensics & Investigation	10	3.4.2017	PTC
5.	Capacity Building Bomb Disposal Course	2 weeks	3.4.2017	PTC
6.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	4.4.2017	STC
7.	Refresher Course for Drivers	3	5.4.2017	PTC
8.	Workshop on Gender Sensitization	2	6.4.2017 27.4.2017	STC
9.	Course on NDPS, MCOCA & NSA.	2	10.4.2017	STC
10.	Training Programme for MHC(M) & MHC(R)	3	12.4.2017	STC
11.	Workshop on Investigation Skills and Procedures in Crime against Women Cases for Women IOs	5	17.4.2017	STC
12.	Police Procedure Investigation taking of remands proclamation/attachment etc.	2	17.4.2017	STC
13.	Investigation of Heinous Cases: Advance Course in Scientific Investigation (Module-3)	10	17.4.2017	STC
14.	Professional Course for SHOs/Inspr. & W/Inspr. for Effective Functioning of P.S.	10	17.4.2017	STC
15.	Investigation under POCSO Act	1	19.4.2017	STC
16.	Course for crime team	3	19.4.2017	STC
17.	Workshop on Human Rights	2	24.4.2017	STC
18.	Sensitization programme for police personnel towards issue concerning visually impaired and differently-abled person	1	24.4.2017	STC
19.	First Aid Training & Casualty Service evacuation	2	25.4.2017	STC
20.	Stress and Time Management.	1	26.4.2017	STC
21.	Course on Beggary Prevention, Drug Abuse, Senior Citizen & Elderly abuse (Collaboration with NISD)	3	26.4.2017	STC
22.	Training Programme on Plea Bargaining	½ day	27.4.2017	STC
23.	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	28.4.2017	STC
24.	Half day Workshop on disposal of case property pending in Malkhana,	½ day	28.4.2017	STC

## May 2017

S. No.	Subject	Days	Date of commencement	Venue
1.	Forensic Science, Identification & Collection of physical clues from the scene of Crime: Advance Course in Scientific Investigation (Module-I & II)	10	1.5.2017	STC
2.	Commando Course	3 months	1.5.2017	PTC
3.	Course for SIs/Male/Female- for Effective Functioning of P.S.	10 days	1.5.2017	STC
4.	Workshop on Gender Sensitization	2	1.5.2017 25.5.2017	STC
5.	How to Conduct D.Es	3	3.5.2017	STC
6.	Workshop on Human Rights	2	8.5.2017	STC
7.	First Aid Training & Casualty Service Evacuation	2	11.5.2017	STC
8.	Course on Cyber Forensics & investigation	10 days	15.5.2017	PTC
9.	Workshop on Police Station Management	5	15.5.2017	STC
10.	Use of Science & Technology in Police work	3	15.5.2017	
11.	Investigation of Accident Cases & MACT requirements	2	18.5.2017	STC
12.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	15.5.2017	STC
13.	Training Programme on Plea Bargaining	½	19.5.2017	STC
14.	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	19.5.2017	STC
15.	Facets of terrorism & How to counter & investigate terrorist related crimes	3	16.5.2017	STC
16.	Capacity Building Bomb Disposal Course	2 weeks	22.5.2017	PTC
17.	Investigation of Heinous Cases : Advance Course in Scientific Investigation (Module-3)	10 days	22.5.2017	STC
18.	Collection of intelligence through beat patrolling	2	22.5.2017	STC
19.	Course for Duty officers & Reception/help desk Staff	2	22.5.2017	STC
20.	Workshop on Transplantation of Human Organ At	1	25.5.2017	STC
21.	Course on Beggary Prevention, Drug Abuse, Senior Citizen & Elderly abuse (Collaboration with NISD)	3	29.5.2017	STC
22.	Course on Soft Skills	2	29.5.2017	STC
23.	Police Procedure Investigation taking of remands proclamation/attachment etc.	1	31.5.2017	STC

## June 2017

<b>S. No</b>	<b>Subject</b>	<b>Days</b>	<b>Date of commencement</b>	<b>Venue</b>
1.	Course on NDPS, MCOCA & NSA.	2	1.6.2017	STC
2.	Workshop on Human Rights	2	1.6.2017	STC
3.	Scrutiny of Challan, Tendering of Evidence and important judgments	2	1.6.2017	STC
4.	Investigation of Economic Offences, Advance Course in Scientific Investigation (Module-4)	5	5.6.2017	STC
5.	Refresher course for HCs & ASI (Exe.) working as IOs	10	5.6.2017	STC
6.	Yoga and Art of Emotional balance	10	5.6.2017	PTC
7.	Workshop on Gender Sensitization	2	5.6.2017 27.6.2017	STC
8.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	8.6.2017	STC
9.	Refresher Course for Drivers	3	5.6.2017	PTC
10.	Training Programme on RTI Act for Exe & Min. Staff	1	9.6.2017	STC
11.	TOT on Cyber Forensics & Investigation	10 days	12.6.2017	PTC
12.	Three weeks residential course for Constables of 2010 & subsequent batches	3 weeks	12.6.2017	PTS/WB
13.	Forensic Science, Identification & Collection of physical clues from the scene of Crime: Advance Course in Scientific Investigation (Module-I & II)	10 days	12.6.2017	STC
14.	Training Programme for MHC(M) & MHC(R)	3	12.6.2017	STC
15.	Stress and Time Management.	1	15.6.2017	STC
16.	Workshop on Office Procedure and Basic IT	5	19.6.2017	PTC
17.	Workshop on Investigation Skills and Procedures in Crime against Women Cases for Women IOs	5	19.6.2017	STC
18.	Professional Course for SHOs/Inspr. & W/Inspr. for Effective Functioning of P.S.	10	19.6.2017	STC
19.	Course on Use of Gas Gun	1	22.6.2017	PTC
20.	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	30.6.2017	STC

## July 2017

S. No.	Subject	Days	Date of commencement	Venue
1.	Workshop on Combating Human Trafficking	3	3.7. 2017	STC
2.	Professional Course for SHOs/Inspr. & W/Inspr. for Effective Functioning of P.S.	10	3.7.2017	STC
3.	TOT on Office Rules, Latest instructions & Welfare Matters of police personnel	5	3.7.2017	PTC
4.	Workshop on Gender Sensitization	2	3.7.2017 24.7.2017	STC
5.	First Aid Training & Casualty Service evacuation	2	5.7.2017	STC
6.	Workshop on disposal of case property pending in Malkhana,	½	6.7.2017	STC
7.	Investigation of Heinous Cases: Advance Course in Scientific investigation (Module-3)	10	10 .7.2017	STC
8.	Course on Beggary Prevention, Drug Abuse, Senior Citizen & Elderly abuse (Collaboration with NISD)	3	10.7..2017	STC
9.	Capacity building Bomb Disposal course	2 weeks	10.7.2017	PTC
10.	Three weeks residential course for Constables of 2010 & subsequent batches	3 weeks	10.7.2017	PTS /WB
11.	TOT on Cyber Forensics & Investigation	10 days	10.7.2017	PTC
12.	Course for Duty officers & Reception/help desk Staff	2	13.7.2017	STC
13.	Course for SIs/Male/Female - for Effective Functioning of P.S.	10	17.7.2017	STC
14.	Collection of intelligence through beat patrolling	2	17.7.2017	STC
15.	Police Procedure Investigation taking of remands proclamation/attachment etc.	1	20.7.2017	STC
16.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	21.7.2017	STC
17.	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	21.7.2017	STC
18.	Investigation of Economic Offences, Advance Course in Scientific Investigation (Module-4)	5	24.7.2017	STC
19.	Training Programme for MHC (M) & MHC(R)	3	24.7.2017	STC
20.	Investigation of Accident Cases & MACT requirements	2	27.7.2017	STC
21.	Stress and Time Management.	1	31.7.2017	STC
22.	Workshop on Human Rights	2	31.7.2017	STC
23.	Sensitization programme for police personnel towards issued concerning visually impaired and differently-abled person	1	31.7.2017	STC

## August 2017

S. No.	Subject	Days	Date of commencement	Venue
1.	How to Conduct D.Es	3	1.8.2017	STC
2.	Course on NDPS, MCOCA & NSA.	2	1.8.2017	STC
3.	Use of Science & Technology in Police work	3	1.8.2017	STC
4.	Workshop on Human Rights	2	3.8.2017	STC
5.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	4.8.2017	STC
6.	Training Programme on Plea Bargaining	½ day	4.8.2017	STC
7.	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	4.8.2017	STC
8.	Facets of terrorism & How to counter & investigate terrorist related crimes	3	7.8.2017	STC
9.	Course for crime team	3	9.8.2017	STC
10	Workshop on Gender Sensitization	2	7.8.2017 29.8.2017	STC
11	Training Programme for MHC(M) & MHC(R)	3	16.8.2017	STC
12	Course on Soft Skills	2	16.8.2017	STC
13	TOT on Cyber Forensics & Investigation	10 days	21.8.2017	PTC
14	Forensic Science, Identification & Collection of physical clues from the scene of Crime: Advance Course in Scientific Investigation (Module-I & II)	10 days	21.8.2017	STC
15	Workshop on Investigation Skills and Procedures in Crime against Women Cases for Women IOs	5	21.8.2017	STC
16	Refresher course for HCs & ASI (Exe.) working as IOs	10	21.8.2017	STC
17	Commando Course	3 months	1.8.2017	PTS
18	Workshop on Implementation of SCs/STs (POA) Act, 1989.	1	14.8.2017	STC
19	Workshop on Office Procedure and Basic IT	5	21.8.2017	PTC

## September 2017

S. No.	Subject	Days	Date of commencement	Venue
1.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	1.9.2017	STC
2.	Police Procedure Investigation taking of remands proclamation/attachment etc.	1	1.9.2017	STC
3.	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	1.9.2017	STC
4.	Stress and Time Management.	1	1.9.2017	STC
5.	Investigation of Heinous Cases: Advance Course in Scientific investigation (Module-3)	10	4.9.2017	STC
6.	Professional Course for SHOs/Inspr. & W/Inspr. for Effective Functioning of P.S.	10	4.9.2017	STC
7.	Collection of intelligence through beat patrolling	2	4.9.2017	STC
8.	Workshop on Gender Sensitization	2	6.9.2017 20.9.2017	STC
9.	Refresher Course for Drivers	3	6.9.2017	PTC
10.	TOT on Cyber Forensics & investigation	10 days	11.9.2017	PTC
11.	Capacity Building Bomb Disposal Course	2 weeks	11.9.2017	PTC
12.	Three weeks residential course for Constables of 2010 & subsequent batches	3 weeks	11.9.2017	PTS WB
13.	Course for Crime Team	3	11.9.2017	STC
14.	Scrutiny of Challan, Tendering of Evidence and important judgments	2	14.9.2017	STC
15.	Course for SIs/Male/Female - for Effective Functioning of P.S.	10	18.9.2017	STC
16.	Investigation of Accident Cases & MACT requirements	2	18.9.2017	STC
17.	Yoga and Art of Emotional balance	10	18.9.2017	PTC
18.	Use of Science & Technology in Police Work	3	20.9.2017	STC
19.	Investigation of Economic Offences, Advance Course in Scientific Investigation (Module-4)	5	25.9.2017	STC
20.	Workshop on Human Rights	2	25.9.2017	STC
21.	First Aid Training & Casualty Service evacuation	2	27.9.2017	STC
22.	Workshop on Implementation of SCs/STs (POA) Act, 1989	1	22.9.2017	STC
23.	Investigation under POCSO Act	1	29.9.2017	STC

## October 2017

S. No.	Subject	Days	Date of commencement	Venue
1.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	3.10.2017	STC
2.	Sensitization programme for police personnel towards issued concerning visually impaired and differently-abled person	1	3.10.2017	STC
3.	Training Programme on Plea Bargaining	½	3.10.2017	STC
4.	Workshop on Gender Sensitization	2	4.10.2017 25.10.2017	STC
5.	Use of Science & Technology in Police work	3	4 10.2017	STC
6.	Course on Soft Skills	2	4 10.2017	STC
7.	Professional Course for SHOs/Inspr. & W/Inspr. for Effective Functioning of P.S.	10	9.10.2017	STC
8.	Refresher course for HCs & ASI(Exe.) working as IOs	10	9.10.2017	STC
9.	TOT on Cyber Forensics & Investigation	10	9.10.2017	STC
10.	Workshop on Investigation Skills and Procedures in Crime against Women Cases for Women IOs	5	9.10.2017	STC
11.	Workshop on Office Procedure and Basic IT	5	9.10.2017	PTC
12.	Training programme on RTI Act (for Exe & Min. Staff)	1	17.10.2017	STC
13.	Workshop on Enquiry & disposal of complaints	½ day	17.10.2017	STC
14.	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	17.10.2017	STC
15.	Investigation of Heinous Cases: Advance Course in Scientific investigation (Module-3)	10	23.10.2017	STC
16.	Workshop on Human Rights	2	23.10.2017	STC
17.	Course on NDPS, MCOCA & NSA.	2	24.10.2017	STC
18.	Transplantation of Human Organ Act	1	26.10.2017	STC
19.	Workshop on implementation of SCs/STs (POA) Act, 1989.	1	27.10.2017	STC
20.	Collection of intelligence through beat patrolling	2	30.10.2017	STC



## November 2017

Sl. No.	Subject	Days	Date of commencement	Venue
1.	Training Programme on RTI Act for Exe & Min. Staff	1	1.11.2017	STC
2.	How to conduct DEs	2	1.11.2017	STC
3.	Commando Course	3 months	1.11.2017	PTC
4.	Workshop on Gender Sensitization	2	1.11.2017 20.11.2017	STC
5.	Workshop on Sharpening Investigation Skills	1	2.11.2017	STC
6.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	3.11.2017	STC
7.	TOT on Cyber Forensics & Investigation	10 working days	6.11.2017	PTC
8.	Investigation of Heinous Cases: Advance Course in Scientific Investigation (Module-3)	10	6.11.2017	STC
9.	Course on use of Gas Gun	1	6.11.2017	STC
10.	Refresher course for HCs & ASI (Exe.) working as IOs	10	6.11.2017	STC
11.	Investigation of Accident Cases & MACT requirements	2	6.11.2017	STC
12.	Course for Duty officers & Reception/Help desk Staff	2	9.11.2017	STC
13.	Refresher Course for Drivers	3	13.11.2017	PTC
14.	How to Conduct D.Es	3	13.11.2017	STC
15.	Professional Course for SHOs/Inspr. & W/Inspr. for Effective Functioning of P.S.	10	13.11.2017	STC
16.	Capacity Building Bomb Disposal Course	2 weeks	13.11.2017	STC
17.	Course on NDPS, MCOCA & NSA.	2	15.11.2017	STC
18.	Facets of terrorism & How to counter & investigate terrorist related crimes	3	20.11.2017	STC
19.	Workshop on Office Procedure and Basic IT	5	20.11.2017	PTC
20.	Investigation of Economic Offences, Advance Course in Scientific Investigation (Module-4)	5	20.11.2017	STC
21.	Workshop on Sharpening Investigation Skills	1	27.11.2017	STC
22.	Workshop on Human Rights	3	27.11.2017	STC
23.	Course for crime team	3	28.11.2017	STC
24.	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	27.1.2017	STC
25.	Scrutiny of Challan, Tendering of Evidence and important judgments	2	29.11.2017	STC
26.	Training Programme on Plea Bargaining	½ day	29.11.2017	STC

## December 2017

S. No.	Subject	Days	Date of commencement	Venue
1.	Sensitization on issues pertaining to persons belonging to N.E. States, backward sections of Society, Women & Children	1	1.12.2017	STC
2.	Stress and Time Management.	1	1.12.2017	
3.	Training/sensitization programme for women staff manning Women Help Desk in Police Stations	1	1.12.2017	STC
4.	Yoga and Art of Emotional balance	10	4.12.2017	PTC
5.	Workshop on Office Procedure and Basic IT	5	4.12.2017	PTC
6.	TOT on Cyber Forensics & Investigation	10 days	4.12.2017	PTC
7.	Forensic Science, Identification & Collection of physical clues from the scene of Crime: Advance Course in Scientific Investigation (Module-I & II)	10 days	4.12.2017	STC
8.	Scrutiny of Challan, Tendering of Evidence and important judgments	2	4.12.2017	STC
9.	Refresher course for HCs & ASI (Exe.) working as IOs	10	4.12.2017	STC
10.	How to conduct D.Es	2	6.12.2017	STC
11.	First Aid Training & Casualty Service evacuation	2	8.12.2017	STC
12.	Workshop on Gender Sensitization	2	11.12.2017 27.12.2017	STC
13.	Workshop on Human Rights	2	14.12.2017	STC
14.	Workshop on implementation of SCs/STs (POA) Act,1989.	1	15.12.2017	STC
15.	Investigation of Economic Offences, Advance Course in Scientific Investigation (Module-4)	5	18.12.2017	STC
16.	Course on NDPS, MCOCA & NSA.	2	18.12.2017	STC
17.	Training Programme for MHC(M) & MHC(R)	3	18.12.2017	STC
18.	Course on Beggary Prevention, Drug Abuse, Senior Citizen & Elderly abuse (Collaboration with NISD)	3	20.12.2017	STC
19.	Investigation of Accident Cases & MACT requirements	2	21.12.2017	STC
20.	Workshop on Enquiry & disposal of complaints	½ day	26.12.2017	STC
21.	Workshop on disposal of case property pending in Malkhana,	½ day	28.12.2017	STC
22.	Course for Duty officers & Reception/Help desk Staff	2	28.12.2017	STC

**NOTE:** - In case of holiday during the above mentioned dates, the course will be held on next working day.